A Guide to NoodleTools Notecards

**Step 1:** To create a new notecard for your project, click on the Notecards link from the navigation bar at the top of the screen.

**Step 2:** Now, you will see the Notecard Tabletop. To start a new notecard, click on the +New button.

**Step 3:** A New Notecard will pop up in your screen. At the top of the notecard, there will be three important boxes for you to fill in.

**Step 4:** Decide which category of note creation this notecard fits. The notecard has three options for typing in your notes: Direct Quotation, Paraphrase or Summary, & My Ideas. What's the difference?

**Direct Quotation:** You lift the exact words of a passage from a source.

“Whatever the truth is, I don’t see how it will help me get food on the table.” (*The Hunger Games*, page 42)

**Paraphrase or Summary:** You summarize a passage from a source in your own words.

**Original Passage:**

“Our part of District 12, nicknamed the Seam, is usually crawling with coal miners heading out to the morning shift at this hour. Men and women with hunched shoulders, swollen knuckles, many who have long since stopped trying to scrub the coal dust out of their broken nails, the lines of their sunken faces.” (*The Hunger Games*, page 4)

Give your notecard a **Title**! Type a phrase that will jog your memory about the information on the card later.

Choose the **Source** of this notecard’s information. Click the arrow & select from a dropdown menu listing all the sources with citation already in your Bibliography. You must have already created a citation for a source before you can make a Notecard using that source!

Type in the **Page** numbers of the source where you got the info on this notecard.
Paraphrase/Summary:
Katniss lives in an area within District 12 known as the Seam, where most people spend their days working in the coal mines. In her description of the coal miners, Katniss points out the painful physical result of this harsh work.

My Ideas: You write down your thoughts & reflections on a passage.
Here you might write:
- a statement about the significance of this passage in your project as a whole
- a comment about the passage’s overall meaning
- a question or questions you have about the information in this passage
- a note about how the information in this passage connects to other information you’ve found
- an opinion about ideas mentioned in the passage: do you agree or disagree?

Original Passage:
“…Except for the weekly lecture on the history of Panem. It’s mostly a lot of blather about what we owe the Capitol. I know there must be more than they’re telling us, an actual account of what happened during the rebellion. But I don’t spend much time thinking about it. Whatever the truth is, I don’t see how it will help me get food on the table.” (The Hunger Games, page 42)

My Ideas Notes:
Katniss knows that Capitol’s stories about the rebellion are probably lies but at this point she cares more about keeping her family alive than discovering the truth. She’s a realist, not an idealist. Does her attitude change later?

Step 5: When you’re done with this notecard, click the Save button at the top of the notecard screen.

Step 6: The Notecard Tabletop screen will reappear. Your new notecard will pop up in the New Notecard box in the upper left corner of the Tabletop. Drag the new notecard out into the Tabletop area.

Remember to do one idea per Notecard so that it is easier for you to use your notecards to organize your ideas or create an outline later.