Sharing Your NoodleTools Project With A Teacher

1.) Go to NoodleTools through the NCS Library LibGuides website. One quick way to get there is to go http://ncs-cathedral.libguides.com, select your project guide from the list, and then click on the NoodleTools icon on the main page of the guide.

2.) Log into NoodleTools and select this project. This should take you to the Dashboard for this project. The Dashboard icon on the menu at the top of the page will be bolded.

3.) Scroll down just a little to the Sharing and Collaboration box. Notice the section labeled Sharing and the blue button labeled, "Share with a project inbox." Click that blue button.

4.) In the new Project Inbox box that appears, start typing your teacher’s last name and options should appear. Click the correct class period so it pops into the box. See the screenshot below.

5.) Click the blue “Done” button and you are finished sharing your project!